

# Dr. Joey Muñoz's Trombone Studio

## Studio Policy Agreement

Welcome! Below are some details, guidelines, and standards I have for my studio.

Please read, sign, and return this document.

### Standards:

- Arrive at least 5 minutes before the scheduled appointment
- Bring your instrument, assignment materials, a notebook, and pencil
- Come fully prepared to every lesson

### Lesson Fees and Payment:

- Lessons are \$40/half-hour and \$70/hour
- Lesson payments should be paid immediately after the appointment.
  - If you pay for 4 lessons at a time you can earn a discount:
  - Prices if paid upfront: 4 hour lesson for \$260. 4 half-hour lessons for \$140.
- Payment methods accepted:
  - Cash, Check, Venmo, Paypal, CashApp, Revolut, Zelle and Online Website Payments.

### Cancellation:

- Lesson may be canceled up to 24 hours before the scheduled appointment with no charge. Payment already received will roll forward.
- If the student is late, or misses their scheduled appointment you will still be charged the full fee for that scheduled lesson
- Being more than 10 minutes late can result in immediate cancellation. Please call or text if you are running behind so I am aware.

By signing below, you agree to the above studio policy

Student Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Parent Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Teacher Signature: \_\_\_\_\_ Date: \_\_\_\_\_